Mennonite World Conference

Guidelines for Member Church Applications to the Jubilee Account of the Global Church Sharing Fund

1. Today, two-thirds of the 1.8 million Anabaptist believers reside in Africa, Asia and Latin America (global South) but 95% of Anabaptist wealth resides in North America and Europe.

2. The Global Church Sharing Fund was created in 1997 to:
   a. advance the lives of MWC member churches,
   b. to redistribute wealth in the biblical spirit of jubilee,
   c. celebrate the vitality and growth of Anabaptist churches in Africa, Asia and Latin America.

3. Criteria:
   • An MWC member/associate member is eligible for Jubilee funds if the request is related to and enhances the four pillars of church life…fellowship, worship, service and witness.
   • The member church submitting the request must contribute towards the endeavor.
   • The amount requested should not exceed US $10,000.
   • An MWC member will be eligible for only one grant in a three year period

4. Procedure:
   • An application package is available on the MWC website or upon request from any MWC office.
   • Requests must be officially approved by the national church officers and should include what the applicant church will contribute towards the project.
   • Forms A, B and C must be submitted.
   • Form D is the format to be followed for the submission of the final narrative and financial report upon completion of the endeavor.

5. Monitoring:
   • The member church receiving the gift/grant is required to keep a record of all disbursements
   • Mid term and final financial and narrative reports are required

Sept 2009
Mennonite World Conference - Jubilee Fund
Application Form

Please complete and return by surface mail, fax or e-mail to Mennonite World Conference at one of the following addresses:

Singel 454, 1017 AW Amsterdam, Netherlands
Tel: (31) 20 6230914
E-mail: HenkStenvers@mwc-cmm.org

50 Kent Ave. Kitchener, ON N2G 3R1, Canada
Tel: (1) 519-571-0060; Fax (1) 519-571-1980
E-mail: Kitchener@mwc-cmm.org

Name of Endeavor*: ________________________________

Country: _________________________________________

Name of National Church/Conference: ______________
________________________________

Coordinator (the person/s who will manage/supervise and monitor this project):
________________________________

Position in Church: ________________________________

Address: _________________________________________
_________________________________________________
_________________________________________________
_________________________________________________

Phone: _______________________________________
E-mail: _____________________________________
Fax: _______________________________________

1. Describe the endeavor:
_________________________________________________
_________________________________________________
_________________________________________________

2. What are the goals of the endeavor?
a) _______________________________________________
b) _______________________________________________
c) _______________________________________________

3. What activities will be involved?
a) _______________________________________________
b) _______________________________________________
c) _______________________________________________

4. What are the benefits of this endeavor?
a) _______________________________________________
b) _______________________________________________
c) _______________________________________________

Revised June 11, 2012
5. What is the total cost of this endeavor? ____________________________________________
   a) How much will you contribute? : ____________________________________________
   b) How much are you asking MWC to contribute? : _____________________________

6. Who approved this endeavor? (please check one box)
   □ Conference Executive Committee
   □ Conference General Assembly
   □ Other

Comment on the steps you took to obtain approval.
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

Leaders submitting this application:
Name: ____________________________________________
Title: ____________________________________________
Date approved by conference: ______________

Name: ____________________________________________
Title: ____________________________________________
Date approved by conference: ______________

* an endeavor suggests mutual effort to accomplish something together.
Form B

**Mennonite World Conference – Jubilee Account**

**Bank Information**

If MWC funds are granted how can they be sent to you? Funds will be sent by the MWC office in Kitchener, Canada, and can be sent in one of the following currencies. Please mark your choice with an “X”

- □ US Dollars
- □ Canadian Dollars
- □ Euros
- □ Other (please specify)

Please choose One of the 3 options below regarding the method of payment and provide the information required for the option you choose.

<table>
<thead>
<tr>
<th>1. □ Funds can be sent by check to:</th>
<th>3. □ Funds can be sent by wire / bank transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td>__________________________________</td>
<td>Please complete the following (in clear, block printing)</td>
</tr>
<tr>
<td>1. Name of Bank</td>
<td>1. Name of Bank</td>
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<tr>
<td>__________________________________</td>
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<tr>
<td>2. Complete Address of bank:</td>
<td>2. Complete Address of bank:</td>
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<td>__________________________________</td>
<td>______________________________________________</td>
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<tr>
<td>3. Name on bank account:</td>
<td>3. Name on bank account:</td>
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<td>4. Address on bank account:</td>
<td>4. Address on bank account:</td>
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<td>__________________________________</td>
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<tr>
<td>5. Bank account number:</td>
<td>5. SWIFT Code:</td>
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<tr>
<td>6. SWIFT Code:</td>
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</tr>
</tbody>
</table>

4. If none of the above options are possible, please indicate below how we might forward the money to you.

Name of Conference officer completing this form ____________________________________________

Title of person signing this form ___________________________ Date: ________________________

Signature ___________________________________________ Date: ________________________

Name of Conference officer completing this form ____________________________________________

Title of person signing this form ___________________________ Date: ________________________

Signature ___________________________________________ Date: ________________________

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Revised June 11, 2012
Mennonite World Conference
Jubilee Account

Agreement

Agreement between Mennonite World Conference and ____________________________________________
Name of Conference / Church

Address: _______________________________________

Contact person: ________________________________
Telephone: _________________________________
E-mail: _________________________________

Name of the Endeavor: ____________________________

Mennonite World Conference agrees to share $________________________ for use by ________________ towards the accomplishment of the goals noted in the application.

In return _________________________________________ agrees to:

1. Contribute towards the endeavor.
2. Tell us what happens with this endeavor and the funds.
3. Submit mid-term and final financial and narrative reports.

__________________________________________  ___________________________________________
Conference/ Church Signature                  Mennonite World Conference Signature

_________________________________________________________________
Name:                                                                                     Name:

_________________________________________________________________
Title:                                                                                     Title:

_________________________________________________________________
Date:                                                                                       Date:

Revised June 11, 2012
Mennonite World Conference – Jubilee Account
Final Report Form

Please complete and return by surface mail, fax or e-mail to Mennonite World Conference at one of the following addresses:

Singel 454, 1017 AW Amsterdam, Netherlands
Tel: (31) 20 6230914
E-mail: HenkStenvers@mwc-cmm.org

50 Kent Ave. Kitchener, ON N2G 3R1, Canada
Tel: (1) 519-571-0060; Fax (1) 519-571-1980
E-mail: Kitchener@mwc-cmm.org

Name of Endeavor: _____________________________________________________________

Country: ________________________________________________________________

Name of National Church/Conference: __________________________________________

Coordinator ______________________________________________________________

1. What was it that you set out to accomplish?
   1. ______________________________________________________________________
   2. ______________________________________________________________________
   3. ______________________________________________________________________

2. Describe what happened?
   ______________________________________________________________________
   ______________________________________________________________________
   ______________________________________________________________________

3. Complete a summary of income and expenses in the space below:
   Income: __________________________________________________________________
   Expenses: __________________________________________________________________
   ______________________________________________________________________
   ______________________________________________________________________
   ______________________________________________________________________
   ______________________________________________________________________
   ______________________________________________________________________
   ______________________________________________________________________
   Total Income: __________________________________________________________________
   Total Expenses: __________________________________________________________________

4. Other Comments
   ______________________________________________________________________
   ______________________________________________________________________
   ______________________________________________________________________

Prepared by: ___________________________ (Name) ___________________________ (Date)
   ___________________________ (Title)

Revised June 11, 2012